



## Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Political Studies Association PSA Head Office 113a Jermyn Street London SW1Y 6HJ
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Name(s) of Account Holder(s)


Originators Identification Number

6	0	0	1	6	2
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Bank/Building Society account number

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Reference Number (for office use only)

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Branch Sort Code

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Instruction to your Bank or Building Society.  
 Please pay the Political Studies Association Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Political Studies Association and, if so, details will be passed electronically to my Bank/Building Society.

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Signature(s)

Date

Bank and Building Societies may not accept Direct Debits from some types of account



<h3>The Direct Debit Guarantee</h3>	
<ul style="list-style-type: none"> <li>• This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.</li> <li>• If the amounts to be paid or the payment dates change the Political Studies Association will notify you 10 working days in advance of your account being debited or as otherwise agreed.</li> <li>• If an error is made by the Political Studies Association or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.</li> <li>• You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.</li> </ul>	